



**BROMSGROVE DISTRICT COUNCIL**

**MEETING OF THE LICENSING COMMITTEE**

**MONDAY 30TH NOVEMBER 2009, AT 6.00 P.M.**

**COMMITTEE ROOM, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE**

MEMBERS: Councillors Mrs. R. L. Dent (Chairman), Mrs. C. J. Spencer (Vice-Chairman), Dr. D. W. P. Booth JP, Miss D. H. Campbell JP, Mrs. J. M. L. A. Griffiths, D. Hancox, Ms. J. A. Marshall, D. McGrath, S. P. Shannon, Mrs. M. A. Sherrey JP, R. D. Smith, L. J. Turner and P. J. Whittaker

**AGENDA**

1. To receive apologies for absence and notification of substitutes
2. Declarations of Interest
3. To confirm the accuracy of the minutes of the meeting of the Licensing Committee held on 7th September 2009 (Pages 1 - 4)
4. Designated Public Places Order - Cofton Hackett (Pages 5 - 52)
5. Licensing (Miscellaneous) Sub Committees - quorum (Pages 53 - 56)
6. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting

K. DICKS  
Chief Executive

The Council House  
Burcot Lane  
BROMSGROVE  
Worcestershire  
B60 1AA

20th November 2009

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# Agenda Item 3

## BROMSGROVE DISTRICT COUNCIL

### MEETING OF THE LICENSING COMMITTEE

MONDAY, 7TH SEPTEMBER 2009 AT 6.00 P.M.

PRESENT: Councillors Mrs. R. L. Dent (Chairman), Miss D. H. Campbell JP, Mrs. J. M. L. A. Griffiths, D. Hancox, Ms. J. A. Marshall (during Minute No's 11/09 to 14/09), D. McGrath, S. P. Shannon, Mrs. M. A. Sherrey JP and L. J. Turner

Observers: Councillor Ms. H. J. Jones

Officers: Mrs. S. Sellers, Mrs. S. Smith and Ms. P. Ross

#### 8/09 APOLOGIES

Apologies for absence were received from Councillors Mrs. C. J. Spencer and D. Booth.

#### 9/09 DECLARATIONS OF INTEREST

No declarations of interest were received.

#### 10/09 MINUTES

The minutes of the meeting of the Licensing Committee held on 18th May 2009 were submitted.

**RESOLVED** that the minutes be approved as a correct record.

#### 11/09 LICENSING ACT 2003 MINOR VARIATIONS

Consideration was given to a report updating Members on the Licensing Act 2003 (Premises Licences and Club Premises Certificates) (Miscellaneous Amendments) Regulations 2009 that came into force 29th July 2009. The Principal Licensing Officer clarified that each application would be treated on its own merit and when considering an application, the licensing authority must consult with relevant responsible authorities, if there was any doubt about the impact of the variation on the licensing objectives and specialist advice was needed, the views of the relevant responsible authorities would be taken into account when reaching a decision. Following further discussion it was

#### **RESOLVED:**

- (a) that the new process by which minor variations to Premises Licences and Club Premises Certificates can be determined be noted;
- (b) that authority be delegated to the Head of Planning and Environment Services to determine applications for minor variations to Premises

- Licences and Club Premises Certificates as defined by the Licensing Act 2003 (Premises Licences and Club Premises Certificates) (Miscellaneous Amendments) Regulations 2009; and
- (c) that the Principal Licensing Officer be requested to notify the Chairman of the Licensing Committee of the receipt of new applications.

12/09 **SUB-COMMITTEES OF THE LICENSING COMMITTEE**

The Committee gave consideration to a report that suggested changes to the Licensing Committee's sub-committee structure. It was noted that the Licensing Committee was responsible for the exercise of all powers and duties of the Council in licensing and for enforcement of licensing requirements. Some of those functions had been delegated by the Licensing Committee to its two sub-committees, the Licensing Sub-Committee and the Taxi Licensing Sub-Committee. Following the review of the street trading policy, it was considered that as a result of these changes there would be substantially more applications for street licensing consents to be determined. Members were requested to consider if such applications (and indeed any other applications currently determined by the parent committee) should be dealt with by a sub-committee, with the parent Licensing Committee to be responsible for strategy, policy and wider issues such as Designated Public Places Orders.

**RESOLVED:**

- (a) that the Taxi Licensing Sub-Committee be restructured and renamed with extended terms of reference;
- (b) that two fixed membership, politically balanced sub-committees be established with terms of reference as follows: "To determine applications relating to:
- private hire and hackney carriage driver, operator and vehicle licensing;
  - street trading consents;
  - sex shop applications;
  - pet shop licenses;
  - animal boarding licenses;
  - riding establishment licenses; and
  - charitable collections"
- to be called the Licensing (Miscellaneous) Sub-Committees A and B, to be chaired by the Chairman of the Licensing Committee (or the Vice Chairman in his or her absence) to sit in strict rotation. In addition to the Chairman, each committee will have a fixed membership from those sitting on the Licensing Committee of six. Substitutes will be permitted provided they have met the training requirements determined by the Member Development Steering Group.
- (c) that public speaking be permitted at such Sub-Committee meetings and authority be delegated to the Head of Legal, Equalities and Democratic Services in consultation with the Chairman and Vice-Chairman of the Licensing Committee to determine the procedure;
- (d) that the terms of reference for the Licensing Sub-Committees be revised as follows: "To consider and determine applications and

hearings arising from the Licensing Act 2003 and the Gambling Act 2005;" and

- (e) that the new committees be trialed for a period of twelve months.

13/09 **STATEMENT OF GAMBLING POLICY**

Consideration was given to a report which sought Members' views on the draft revised Statement of Gambling Policy. It was reported that The Gambling Act 2005 required the Council to carry out a review of its Statement of Gambling Policy, which is used to determine all applications made under the terms of the Act, every three years in consultation with all interested parties with a view to ensuring that it continues to reflect the local balance between the commercial interests of the licensed trade and the local community. The consultation period commenced on 29th June 2009 and would close on 21st September 2009. Following discussion it was

**RESOLVED:** that, subject to responses received during the consultation period, the Committee recommends to the Cabinet that the revised Statement of Gambling Policy be adopted.

14/09 **STREET TRADING CONSENT**

The Committee considered a report which reviewed the Council's policy including the fee structure, in respect of street trading consent. The report also referred to the possibility of extending the designated area to cover the entire district, with the exception of Bromsgrove High Street and its immediate environs. It was proposed that the whole district (other than the High Street and surrounding streets) as detailed in Appendix 2 of the report be designated as a Consent Street and that the High Street and the surrounding area as detailed in Appendix 1 of the report be designated as a Prohibited Street. The Principal Licensing Officer responded to questions from Members and was tasked to provide Members of the Committee with more detailed information on 'Trading in a trunk road picnic area'. Following further discussion it was

**RESOLVED:**

- (a) that the extension of the designated consent streets area to cover the whole of Bromsgrove district, with the exception of those streets as set out in Appendix 1 of the report be approved;
- (b) that the streets shown in Appendix 1 of the report be designated as prohibited streets;
- (c) that the revised Street Trading Policy including model conditions in respect of Street Trading Consents as set out in Appendix 3 of the report be approved;
- (d) that applications for Street Trading Consents which do not fall within the Street Trading Policy or those in respect of which objections are received be determined by the Licensing Sub-Committee;
- (e) that consideration to revoke a Street Trading Consent be determined by the Licensing Sub-Committee; and
- (f) that public speaking be introduced at the Licensing Sub-Committee on contested applications for Street Trading Consents and that authority

be delegated to the Head of Legal, Equalities and Democratic Services in consultation with the Chairman and Vice-Chairman of Licensing Committee and the Principal Licensing Officer to prepare a hearing procedure and guidance to reflect paragraph 3.16 of the report.

**RECOMMENDED:**

- (a) that the Council approves and adopts the proposed fee structure;
- (b) that the scheme of delegation be revised in respect of street trading as follows:
  - (i) "To authorise the Head of Planning and Environment Services to be responsible for inspections of premises to ensure compliance with street trading consent legislation, Council policy and any conditions attached to a consent; and
  - (ii) "To authorise the Head of Planning & Environment Services to determine applications for consents for street trading in consent areas designated by the Council" .

The meeting closed at 7.09 p.m.

Chairman

## BROMSGROVE DISTRICT COUNCIL

### LICENSING COMMITTEE

30TH NOVEMBER 2009

#### DESIGNATED PUBLIC PLACES ORDER – COFTON HACKETT

Responsible Portfolio Holder	Cllr. Peter Whittaker
Responsible Head of Service	David Hammond

#### 1. SUMMARY

- 1.1 To consider introducing a Designated Public Places Order in the Cofton Hackett area.

#### 2. RECOMMENDATION

- 2.1 That Members either:

- approve the creation of a Designated Public Places Order as outlined on the attached plan; or
- refuse the request.

#### 3. BACKGROUND

- 3.1 Members may recall at the Licensing Committee Meeting held in February 2009, the Council had been approached by the County Councillor representing the County Electoral Division for Beacon to look at introducing a Designated Public Places Order to prevent, when requested, the consumption of alcohol in the Cofton Hackett area in an attempt to reduce anti social behaviour and drinking in these public areas. Details of the request are attached at Appendix 'A'. It was agreed that the matter be deferred pending information from PACT meetings and recent neighbourhood watch meetings.
- 3.2 Members may further recall that it was agreed at a previous meeting of the Licensing Committee held in May 2009, that the determination of the request for a DPPO be further deferred pending the results of a 'Face to Face' survey scheduled to be carried out by West Mercia Constabulary during June and July this year.
- 3.3 Details of findings of the 'Face to Face' survey are summarised at Appendix 'B'. From the findings, it would suggest that from those local residents who had responded to the survey they felt that it was unnecessary to introduce a DPPO. Furthermore the Police already have powers to confiscate alcohol

from a person under 18 years if they are in possession of alcohol in a public place. Representatives from the local policing team have been invited to the meeting to discuss the findings.

- 3.4 The Criminal Justice Police Act 2001 allows local authorities to designate areas for this purpose only where they are satisfied that nuisance or annoyance to the public or disorder has been associated with drinking in a public place. Each DPPO must be considered on its own merits, based on any evidence gathered.
- 3.5 These powers are not intended to disrupt peaceful activities, for example families having a picnic in a park with a glass of wine. Police Officers can use their discretion when deciding to request an individual to refrain from drinking regardless of their behaviour. Home Office guidance suggests that it is not appropriate to challenge an individual consuming alcohol where that individual is not causing a problem.
- 3.6 The Regulations governing the creation of such an Order do not place a requirement on the local authority to conduct a formal assessment of the area in question, over a given period, of the nature of the problem. However the local authority will want to satisfy itself that the powers are not being used disproportionately or in an arbitrary fashion in the case of say, one isolated incident. Consequently there should be clear evidence of an existing problem, with an assessment as to the likelihood that the problem will continue unless these powers are adopted and the belief that the problem could be remedied by the introduction of such an Order. The Council would look to the Police to provide this evidence.
- 3.7 In December 2008 the Home Office published Guidance relating to Designated Public Place Orders (DPPOs): For Local Authorities in England and Wales. This sets out guidance for local authorities on the issue of evidence required to justify making a DPPO as follows:

“The evidence you will require for a DPPO is that there is an alcohol related nuisance or annoyance to the public in the proposed area/s. You should make an assessment as to the likelihood that the problem will continue unless these powers are adopted. In addition, you must have a belief that the problem could be remedied by the use of these powers. Evidence should be based not just on information you have obtained, but also from the police and members of the local community who have reported incidents of alcohol-related anti-social behavior or disorder. Evidence of alcohol-related nuisance could for example include litter related to the consumption of alcohol (e.g. bottles and cans) as well as police information and residents’ complaints.”
- 3.8 In order to gain this necessary evidence, the Regulations require local authorities to consult with the Police Authority to seek their views on the nature of the problem and the appropriateness of introducing such an Order, as well as recognising that it will be the Police who will have the



responsibility for enforcing the restrictions on public drinking in the designated area.

3.9 On this occasion, the Police, at present, are not willing to give their support to this particular request for a Designated Public Places Order, as they have insufficient evidence of anti social behaviour caused by alcohol consumption in this area. They feel that they already have sufficient measures in place to keep any anti social behaviour occurring in this area, under control. A copy of their response submitted in December 2008 is attached at Appendix 'C'. A further statistical update is also attached showing the number of reported incidents to the Police since December 2008.

3.10 During the period from 1<sup>st</sup> June 2007 and 31<sup>st</sup> October 2009 only 7 incidents out of a total of 86 reports of anti social behaviour were linked to the consumption of alcohol in the area.

3.11 Members may recall at the meeting in February 2009, it was agreed that minutes from recent Neighbourhood Watch meetings and PACT meetings for the Cofton Hackett area be provided to Members. Copies of the minutes from recent Neighbourhood Watch Meetings are attached at Appendix 'D'. Members will note from these minutes, the issue of a DPPO was raised on a number of occasions, the following is an extract taken from each set of Neighbourhood Watch minutes:

- Meetings held on 1<sup>st</sup> September, 1<sup>st</sup> October and 22<sup>nd</sup> October 2009 – there was no mention in the minutes of a need for a DPPO for Cofton Hackett.
- **3<sup>rd</sup> March 2009 - “Alcohol Free Zone for Cofton Hackett (“AFZ”) –** PACT has taken it forward to the licensing committee – they depend upon “figures of disorder” i.e., reported incidents to the police / Council. Only 9 people attended Cllr McDonalds meeting of which 7 voted for an AFZ. A decision has been deferred as the police want to investigate what is happening in Cofton Park and West Midlands police area; Sgt Wilkes also requested assistance from CHNW and PACT in gathering a more comprehensive view of local opinion as Cllr McDonalds meeting unfortunately clashed with others. Sgt Wilkes wishes to hear from anyone with incidents, either current or historical, so that he can present true opinion. Please email: [mark.wilkes@westmercia.pnn.police.uk](mailto:mark.wilkes@westmercia.pnn.police.uk) - see attached leaflet at the end of the minutes.”
- **7<sup>th</sup> October 2008 - “A meeting has been arranged by Councilor Peter McDonald to discuss Cofton Hackett becoming an Alcohol Free Zone. Cofton Village Hall, 16<sup>th</sup> October at 7pm.** CHNW encourages all residents to attend and await the outcome with interest. NW have made some enquiries from a local police perspective, who are supportive of an alcohol free zone, however, the District Council and licensing committee utilise Police Crime report statistics and the level of alcohol fuelled disorder, according to the a, may not provide enough justification at this

time for an alcohol free zone to be adopted within Cofton Hackett. The meeting therefore encourages all residents to report alcohol related incidents (including ASB., litter etc). Issues raised at tonight's meeting included Cofton Park being included in such a scheme. Please raise at Cllr Mc Donalds Meeting.

- **4<sup>th</sup> September 2008** – “Two applications for play areas to become “**Alcohol Free Zones**” have been denied in Bromsgrove. This decision was made due to insufficient evidence, as only three incidents have been reported for the two areas in the past two years. As this has been a raised issue at Cofton Hackett PACT, Emily stressed the significance and importance of reporting all incidents to the police. Drink related incidents and antisocial behaviour are being tackled in Bromsgrove by the local Police Tasking Team (LPTT) by serving Section 27 notices. This can be used on anyone aged 17 or above and requires them to leave a specified area for up to 48 hours (The Standard Aug 22<sup>nd</sup>)”
- **5<sup>th</sup> February 2008** – “**Alcohol Free Zones:** A member asked why this scheme, presently in use in Rubery and Alvechurch, could not be adopted in Cofton Park? The meeting was advised to bring up this issue at the next PACT – particularly if attended by West Midlands Constabulary police.”

3.12 The proposal to introduce a DPPO was discussed at the PACT meetings held on 24<sup>th</sup> April 2008, 17<sup>th</sup> July 2008, 16<sup>th</sup> October 2008 and 15<sup>th</sup> January 2009 and it was agreed to take it forward as a priority. However, since the meeting in January 2009, the issue has not been raised at subsequent PACT meetings. Attached at Appendix 'E' is a resume of the PACT meetings.

3.13 The Regulations also require local authorities to consult with the following interested parties:

- The Parish or community Council covering all or part of the public place to be designated;
- The neighbouring police and local authority in cases where a designation order covers an area on the boundaries with that neighbouring authority;
- Any premises licence holder, club premises certificate holder or premises user;
- Reasonable steps should also be taken to consult the owners or occupiers of the land proposed to be designated.

3.14 A public notice was placed in the Bromsgrove Standard on 10<sup>th</sup> April 2009 inviting comments on the proposed order. A response has been received from a local resident and a copy is attached at Appendix 'F' for members information. The resident feels that it is not necessary to include Oakfield Drive in the proposal.

3.15 A verbal response has been received from the Premises licence Holder who operates the premises on Parsonage Drive, who also feels that he has not

encountered any anti social behaviour as a result of people drinking alcohol in the vicinity of his premises, he further stated that he has not had to deal with under age people trying to purchase alcohol from his premises.

- 3.16 A response has been received from Birmingham City Council who offer no objection to the proposals. In compiling their response they had consulted with West Midlands Police. A copy of their response is attached at Appendix 'G'.
- 3.17 Cofton Hackett Parish Council were not happy to endorse the whole area put forward, however, they may consider a more specific area. Further information has been requested from the Parish Council relating to the specific area(s) they were referring to. A verbal update will be provided at the meeting.
- 3.18 A plan showing the location of the proposed Order is attached at Appendix 'H'.
- 3.19 Should Members decide to approve the proposed Order, it will be necessary to place another public notice in the local press, informing the public of the consequences of the Order, as well as arranging for signage to be erected in the area.
- 3.20 Finally, for information purposes, Members may wish to note that Appendix 'I' set out those areas in the District where DPPO's have already been granted, following the support of the Police. To date no DPPO has been granted without the support of the Police.

#### **4. FINANCIAL IMPLICATIONS**

- 4.1 The cost of the public notice and other administrative costs will be met from existing budgets held by Planning and Environment Services.
- 4.2 There is no budget available for signage informing the public that an area(s) area is within a Designated Public Places Order. However, if Members agree to introduce the Order in Cofton Hackett, an approach will be made to the Crime and Disorder Reduction Partnership to fund this scheme in conjunction with the Council's Community Safety Team.

#### **5. LEGAL IMPLICATIONS**

- 5.1 Licensing Authorities have power under Section 13 of Criminal Justice and Police Act 2001 to introduce and revoke Designated Public Places Orders in association The Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2007.
- 5.2 There is a requirement under the Criminal Justice and Police Act 2001 – Section 13 (2) that:

“A local authority may for the purposes of subsection (1) by order identify any public place in their area if they are satisfied that-

- (a) Nuisance or annoyance to members of the public or a section of the public; or
- (b) Disorder;

has been associated with the consumption of intoxicating liquor in that place.”

- 5.3 With reference to Paragraph 4 of the Regulations, it specifies that when a Local Authority is deciding an application for a Designated Public Places Order, it shall consider any representations as to whether or not a particular public place should be identified in an Order.
- 5.4 As previously mentioned, the Police Authority already have powers under Section 1 of the Confiscation of Alcohol (Young Persons) Act 1997 to seize alcohol or a container for such liquor in the possession of a person under 18 years and dispose of it and require his name and address. Failure to comply with this request is an arrestable offence.

## **6. COUNCIL OBJECTIVES**

- 6.1 This proposal contributes to the Council’s objective “Sense of community and well being”.

## **7. RISK MANAGEMENT INCLUDING HEALTH AND SAFETY CONSIDERATIONS**

- 7.1 The main risk associated with the detail included in this report are:

- Introduction of a Designated Public Places Order without the support of the Police Authority

- 7.2 This risk is being managed as follows:

Risk register: Planning and Environment Services

Key Objective Ref No. 7

Key Objective: Effective, efficient and legally compliant Licensing Service

## **8. CUSTOMER IMPLICATIONS**

- 8.1 All relevant parties will be notified in writing within 5 working days of the Council’s decision.
- 8.2 If Member’s decide to adopt this scheme, there is a risk that members of the public may complain to the Council that the Police are not enforcing the terms of the Order, as expected.

## **9. EQUALITIES AND DIVERSITY IMPLICATIONS**

9.1 There are no equalities and diversity implications.

## **10. VALUE FOR MONEY IMPLICATIONS**

10.1 If Members are minded to approve the introduction of the Order, it could be conceived that the Council is not providing value for money as the Police are not in support of the proposal and may not be in a position to enforce the restrictions imposed by the Order. The Police already have alternative powers to deal with anti social behaviour.

## **11. CLIMATE CHANGE AND CARBON IMPLICATIONS**

11.1 None

## **12. OTHER IMPLICATIONS**

Procurement Issues None
Personnel Implications None
Governance/Performance Management None
Community Safety including Section 17 of Crime and Disorder Act 1998 The creation of the Order would give the Police additional powers to confiscate alcohol from people drinking in public places.
Policy None
Biodiversity None

## **13. OTHERS CONSULTED ON THE REPORT**

Portfolio Holder	<b>Yes</b>
Chief Executive	<b>No</b>
Executive Director (Partnerships and Projects)	<b>No</b>
Executive Director (Services)	<b>No</b>
Assistant Chief Executive	<b>No</b>
Head of Service	<b>Yes</b>
Head of Financial Services	<b>No</b>

Head of Legal, Equalities & Democratic Services	<b>Yes</b>
Head of Organisational Development & HR	<b>No</b>
Corporate Procurement Team	<b>No</b>
Head of Street Scene and Community Services	<b>Yes</b>

#### 14. **WARDS AFFECTED**

The proposed Order will be situated in the Hillside ward.

#### 15. **APPENDICES**

Appendix A	Request for a Designated Public Places Order
Appendix B	Findings from the 'Face to Face' Survey
Appendix C	Response from the Police Authority
Appendix D	Minutes from Neighbourhood Watch Meetings
Appendix E	Resume of Cofton Hackett PACT meetings
Appendix F	Response from a local resident
Appendix G	Response from Birmingham City Council
Appendix H	Location plan of proposed designated area
Appendix I	List of approved DPPO's

#### 16. **BACKGROUND PAPERS**

Request received from Cllr. P. McDonald  
Summary of findings from the Face to Face Survey  
Response received from West Mercia Police Authority  
Neighbourhood Watch Minutes  
PACT priorities  
Home Office Guidance on Designated Public Places Orders.  
Response received from Birmingham City Council  
Response received from a local resident  
Response received from Cofton Hackett Parish Council

#### **CONTACT OFFICER**

Name: Sharon Smith – Principal Licensing Officer  
E Mail: sharon.smith@bromsgrove.gov.uk  
Tel: (01527) 881626



**Criminal Justice and Police Act 2001 – Section 13(4)  
Local Authorities (Alcohol Consumption in Designated Public Places)  
Regulations 2007**

**NOTIFICATION OF A REQUEST TO INTRODUCE A DESIGNATED PUBLIC  
PLACES ORDER (Alcohol Free Zone)**

1. Name of Applicant:

P M McDonald – County Councillor

2. Address of Applicant:

10 Waseley Road, Rubery, B45 9TP

3. Contact details:

Telephone No: 0121 453 9267

Email address: p.mcdonald@bromsgrove.gov.uk

4. In what capacity are you applying (ie Ward Councillor, Parish Council, Resident)

County Councillor for the Division

5. Location and/or description of proposed designated area (Please also attach a location plan showing the EXACT area): Do you think the problem will be displaced, if so, where.

Plan attached

6. Why do you feel it is necessary to introduce a designated alcohol free area in this location(s): *(Please use additional sheets if necessary)*

PACT Meeting a top issue and at an additional Public Meeting.  
Neighbourhood Watch Concerned  
Section 30 installed on neighbourhood authority

7. Please give details of any evidence you have to suggest that anti-social behaviour is being fuelled by alcohol in this location. Please include details such as the approx. age of people causing the nuisance; the source of the alcohol; *(Please use additional sheets if necessary)*

PACT Meetings

Public Meeting

Over four hundred people contacted.

Neighbourhood watch concerned regarding the consumption of alcohol

Section 30 implemented on adjoining authority.

8. Have you liaised with the local police in putting together this request and are they in support? Please give details: *(Please use additional sheets if necessary)*

Police were at the PACT Meetings and aware of the problems both in Cofton Hackett and the neighbouring authority.

The police do not support the consumption of alcohol in the streets or play areas to my knowledge.

Over four hundred residents have been contacted regarding the proposed Alcohol Free Zone.

Neighbourhood watch support the proposals.

9. Signed:



*John M. McDonald*

10. Dated:

21/10/08

Please complete this form in full, together with the location plan outlining the proposed designation area and return it to the Licensing Section, Bromsgrove District Council, Planning and Environment Services, Burcot Lane, Bromsgrove, Worcs., B60 1AA. If you have any queries with regard to completing this form, please telephone (01527) 881626 or email [licensing@bromsgrove.gov.uk](mailto:licensing@bromsgrove.gov.uk).

A copy of the completed form and plan will be submitted to the Chief Officer of Police for his/her comments.

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## Appendix 'B'

### Findings from the 'Face to Face' survey - Cofton Hackett Alcohol Free Zone 2009

720 houses were visited by Rubery Local Policing Team during June and July 2009.

75 people responded and replied

50 people indicated that there was no need for an alcohol free zone of any type in Cofton Hackett.

5 people indicated that the age group was "teenagers" 14 yrs and older were involved in alcohol related ASBO in the bus stop on Groveley Lane (West Mercia) and on Cofton Park (West Mids).

8 people indicated the age groups was "teenagers" 14 yrs and upwards were involved in alcohol related ASBO on Focus car park, Parsonage Drive, Chestnut Drive areas.

2 people indicated the age group was youths aged 15- 20 yrs were involved in alcohol related ASBO outside the post office and shops on Parsonage Drive.

10 people indicated that the alcohol related incidents were taking part on Cofton Park, West Midlands.

The common factor that appeared was the age group of those young people involved, aged 14 years and upwards and called "teenagers" with no upper limit mentioned.

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West Mercia Constabulary  
17 The Crescent  
Bromsgrove  
Worcestershire  
B60 2 DF



**WEST MERCIA  
CONSTABULARY**  
TOGETHER - WORKING FOR SAFETY AND JUSTICE

11<sup>th</sup> December 2008

Sharon Smith  
Principal Licensing Officer  
Planning & Environment Services  
The Council House, Burcot Lane, Bromsgrove  
Worcestershire  
B60 1AA

Dear Sharon,

**Local Authorities (Alcohol Consumption in Designated Public Places) Regulations  
2007- Application for COFTON HACKETT**

Please find the enclosed response form relating to the above proposed Order. As you will see there is little evidence in support of the application. May I refer you also to the attached CDRP Analyst's report and that of the Local Policing Sergeant for this area.

I understand that PS WILKES has already liaised with Cllr. McDonald as part of this process and in addition let me add a reassurance to Mr McDonald and his constituents that the Local Policing Team and District Support Staff will continue to monitor the situation.

Yours sincerely

**Police Constable  
1747 Mark Townsend  
Local Policing Support Team  
Bromsgrove Police Station**

**Tel. 08457 444 888 x 3217  
DD 01527 586217  
Mob. 07773 363213**



Awarded for excellence



INVESTOR IN PEOPLE



**Criminal Justice and Police Act 2001 – Section 13(4)  
Local Authorities (Alcohol Consumption in Designated Public Places)  
Regulations 2007**

**RESPONSE TO A REQUEST TO INTRODUCE A DESIGNATED PUBLIC  
PLACES ORDER (Alcohol Free Zone)**

1. Proposed designated area:

Areas in Cofton Hackett, Rubery Policing Sector identified as:

GROVELEY LANE  
ASHMEAD DRIVE  
CHESTNUT DRIVE  
PARSONAGE DRIVE  
MIDDLE DRIVE  
OAKFIELD DRIVE  
ASHMEAD RISE

2. Are the Police in support of introducing an Order in the above-mention area?  
Please give your reasons:

No, there is insufficient evidence at this time to support the application for an order

3. Does the area identified on the enclosed location plan, accurately cover all known 'hot spots'? If not, please return the enclosed location plan indicating what other areas need to be included or excluded:

Yes

P.T.O

4. If the Police are NOT in support, please give your reasons:

Please see the attached report from Bromsgrove's CDRP Analyst, Emily Humphreys. The Analyst's report is derived from data collated from the Police CRIMES database between 1 June 2007 and 27 November 2008 (18 months).

In summary, during this period, only 4 incidents out of a total of 59 reports of Anti Social Behaviour in the proposed Alcohol Free Zone , were flagged up as Having been alcohol related.

In addition, Rubery Local Policing Sergeant, PS Mark WILKES, having reviewed this data, sees little value in pursuing the application any further. (Copy also attached)

Based on this evidence, we (the Police), under the Alcohol Consumption in Designated Public Places Regulations 2007, cannot be '**satisfied that nuisance or annoyance to the public or disorder has been associated with drinking in the aforementioned place**', and therefore cannot support this application

5. Do you have sufficient resources to make the introduction of this Order effective? Please give details:

Not applicable

Please return this response form to the Licensing Section, Planning and Environment Services, The Council House, Burcot Lane, Bromsgrove, Worcs., B60 1AA, or email it to [sharon.smith@bromsgrove.gov.uk](mailto:sharon.smith@bromsgrove.gov.uk) no later than 14<sup>th</sup> November 2008.

If you have any queries with completing this form, please contact Sharon Smith on 01527 881626.

# Alcohol-related Disorder in Cofton Hackett – Alcohol Free Zone Proposal

## UPDATE – November 2009

An application has been made for an Alcohol Free Zone (AFZ) in Cofton Hackett. The following report outlines the number and type of anti-social behaviour incidents occurring within the proposed AFZ area (as defined those incidents where the easting and northing given in the incident/offence record places them within the boundary on the below map). All data is collected from the Police OIS ASB Recording database. All data collected from the period 01 November 2008 and 31 October 2009 (12 months).

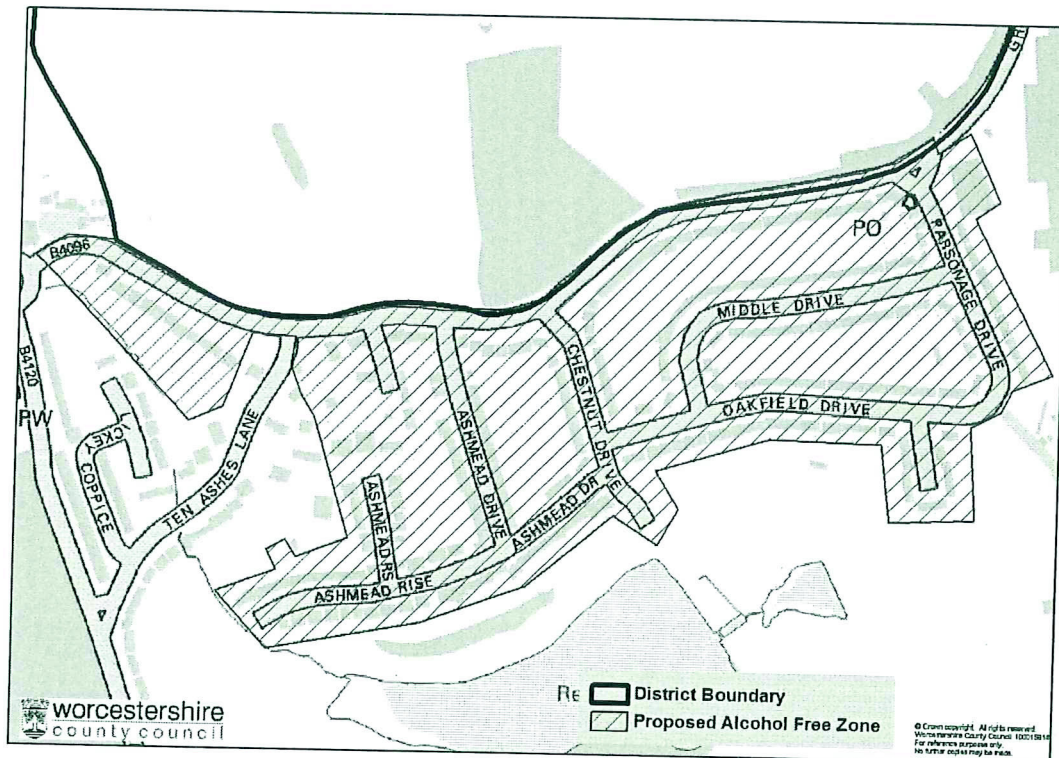


FIGURE 1: LOCATION OF THE PROPOSED AFZ

### Anti-Social Behaviour Incidents

27 reports of anti-social behaviour were logged as having occurred in the proposed Alcohol Free Zone area between 01 November 2008 and 31 October 2009.

Incident Category	Total
Rowdy Behaviour	17
Vehicle Nuisance	5
Malicious Communications	1
Nuisance Neighbours	1
Noise Nuisance	1
Hoax Call to Emergency Services	1
Animal Nuisance	1
<b>Total</b>	<b>27</b>

FIGURE 2: NO. AND TYPE OF INCIDENTS REPORTED IN PROPOSED AFZ (01 NOVEMBER 2008 TO 31 OCTOBER 2009)



### *Alcohol-related Incidents*

- Only 3 of the 27 total ASB incidents in the area during the 12 month period were alcohol related, where alcohol consumption was mentioned in the log text of the report.
- 2 of these alcohol related incidents were linked to youths gathering in the park area on Chestnut Drive. The other incident related to an intoxicated customer in a shop refusing to leave.
- The total of 3 alcohol related ASB incidents reported in the space of 12 months does not indicate a significant problem with alcohol/street drinking.
- None of the alcohol related incidents in the area would be suitable evidence to support the need for an alcohol free zone as 2 incidents were linked to young people (to whom the powers given in DPPOs are not relevant as the Police have powers to confiscate alcohol from young people in any area) and the other involved a drunken adult inside a shop and did not mention consumption of alcohol on the street.

### *General ASB Incidents in the AFZ Area – summary of relevant points*

- Of a total 17 rowdy behaviour complaints in the area, 13 related to youths.
- Most youth-related ASB reports in the area involved youths playing football in residential areas (3) and the car park at Focus (2). In some cases, verbal abuse was mentioned, as well as damage to property, especially where youths entered gardens to retrieve the ball.
- 2 incidents related to damage – one at Focus where youths were ripping up signs and bollards, and one in the shop on Parsonage Drive, where a brick was thrown at the window.
- One incident reported youths gathering around a fire in the woods.
- One incident involved a complaint about motorbikes being ridden in the park.

It is important to note that alcohol-related incidents are identified as those mentioning one or more of the following key words in the logs text of the incident report:

Drink, drunk, alcohol, intoxicated, public house, licensed premise, wine, beer, vodka, lager, spirit.

This method, though the most effective way of definition available at present, does lead to a certain amount of inaccuracy. If a word is misspelled, or alcohol is not mentioned specifically in the text of a report, then incidents will not be identified and included in analysis.

## Alcohol-related Disorder in Cofton Hackett – Alcohol Free Zone Proposal

An application has been made for an Alcohol Free Zone (AFZ) in Cofton Hackett. The following report outlines the number and type of anti-social behaviour incidents occurring within the proposed AFZ area (as defined those incidents where the easting and northing given in the incident/offence record places them within the boundary on the below map). All data is collected from the Police CRIMES database. All data collected from the period 01 June 2006 and 27 November 2008 (18 months).

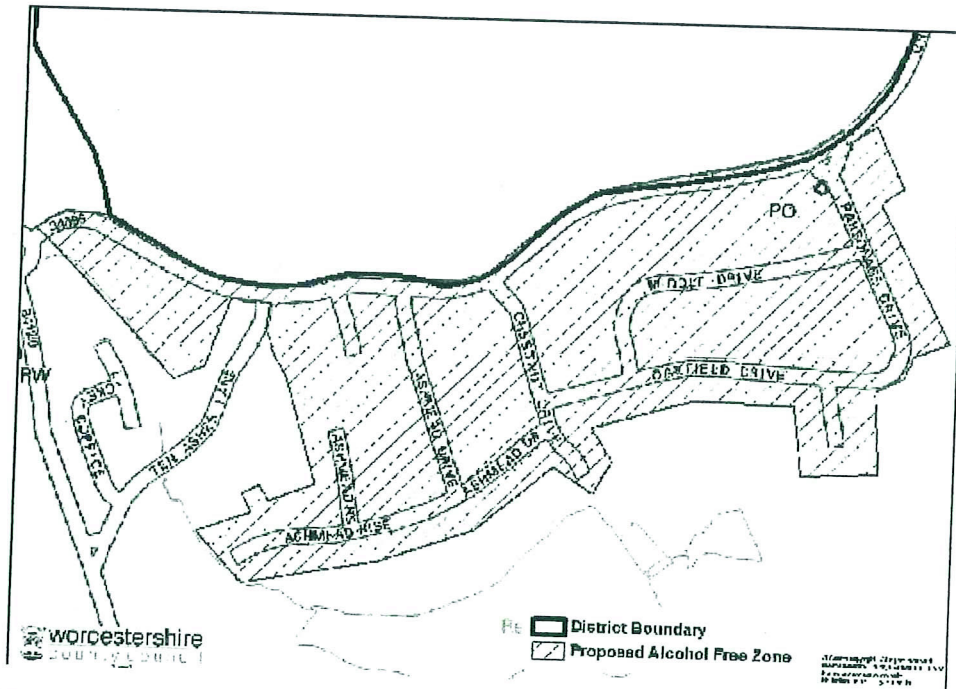


FIGURE 1: LOCATION OF THE PROPOSED AFZ

### Anti-Social Behaviour Incidents

59 reports of anti-social behaviour were logged as having occurred in the proposed Alcohol Free Zone area between 01 June 2006 and 27 November 2008.

Incident Category	Total
Rowdy Behaviour	38
Malicious Communications	6
Vehicle Nuisance	5
Nuisance Neighbours	3
Abandoned Vehicles	2
Hoax Call to Emergency Services	2
Environmental Nuisance	2
Fireworks	1
<b>Total</b>	<b>59</b>

FIGURE 2: NO. AND TYPE OF INCIDENTS REPORTED IN PROPOSED AFZ (01 JUNE 2006 TO 27 NOVEMBER 2008)

### *General ASB Incidents in the AFZ Area – summary of relevant points*

- Of a total 38 rowdy behaviour complaints in the area, 31 related to youths, and 26 specifically to youths gathering on the streets.
- More youth related ASB took place on Oakfield Drive than any of the other roads in the AFZ area, with 10 incidents logged there over the last 18 months. Chestnut Drive was the location for 8 incidents, several of which took place in the play area there. 6 Incidents were logged on Parsonage Drive (not including those at the Focus store). The allotments behind Oakfield Drive, and the Myhill fields and play area were also repeat locations, especially for vandalism and graffiti related complaints.
- The Focus store on Parsonage Drive was a specific hotspot location for youth related anti-social behaviour. Complaints included youths gathering on the car park and in the loading area, running in between moving cars and forklift trucks at considerable risk to their own safety, messing around with the trolleys and playing football. Of the total 8 incidents reported at Focus in the last 18 months, all but one took place since April 2008, with 3 in July 08 and 3 in September 08, suggesting that this behaviour is increasing in frequency.
- The number of incidents in the AFZ area seems to be following a decreasing pattern with only 8 incidents since June 2008, compared to 13 between June and November 2007.

### *Alcohol-related Incidents*

- Only 4 of the 59 total ASB incidents in the area during the last 18 months were flagged up as being alcohol related, where alcohol consumption was mentioned in the log text of the report.
- 3 of these alcohol related incidents were linked to youths gathering, outside the shops on Groveley Lane/Parsonage Lane, in the park opposite Ashmead Drive, and in a bus stop on Groveley Lane. The other incident related to an intoxicated customer inside the Focus store – and is therefore not relevant to an alcohol free zone application. .
- Aside from the consumption of alcohol by youths in a public place, the other aggravating factors prompting these ASB complaints included the youths being loud, and climbing on the bus stop.
- In one report logged in March 2008, it was mentioned that gatherings of this nature were an ongoing issue.
- All 3 incidents had been logged between 22<sup>nd</sup> February and 4<sup>th</sup> April 2008.

### Incidents by Month

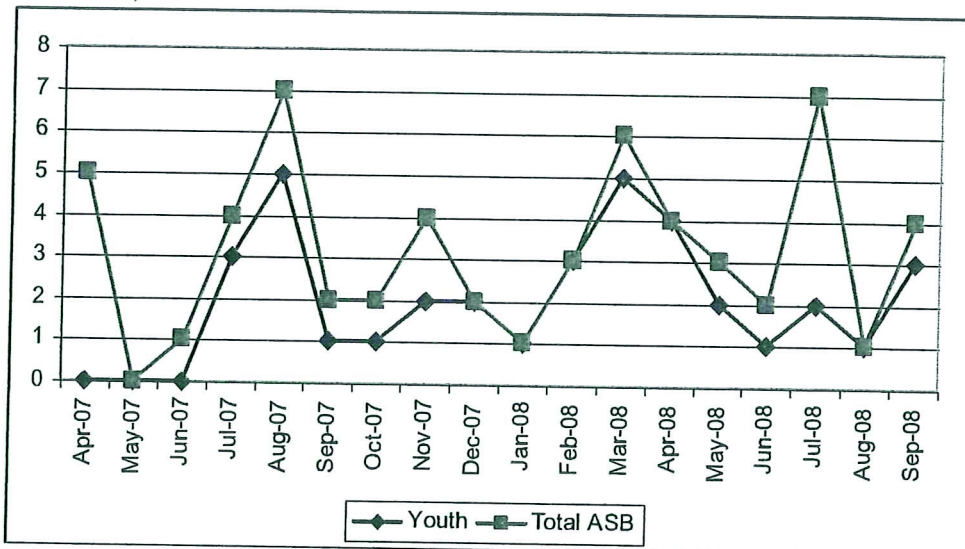


FIGURE 3: NO. OF TOTAL ASB AND YOUTH-RELATED INCIDENTS PER MONTH IN PROPOSED AFZ (01 JUNE 2006 TO 27 NOVEMBER 2008)

- In general, there have been an average of 3 anti-social behaviour incidents per month over the last 18 months within the proposed AFZ area, and an average of 2 youth related incidents per month.
- The total of 4 alcohol related ASB incidents reported in the space of 18 months does not indicate a significant problem with alcohol/street drinking. However, the 3 incidents that were relevant to an AFZ application all took place between 22<sup>nd</sup> February and 4<sup>th</sup> April 2008, a period of just over 6 weeks, with none occurring before or after those dates, suggesting alcohol-related ASB may have been a significant issue in the area during that time.
- There does seem to be an ongoing issue with youths gathering in the area, but seldom is alcohol mentioned in the complaints relating to this – indicating that an alcohol free zone may not be effective in reducing this type of behaviour.

It is important to note that alcohol-related incidents are identified as those mentioning one or more of the following key words in the logs text of the incident report:

Drink, drunk, alcohol, intoxicated, public house, licensed premise, wine, beer, vodka, lager, spirit.

This method, though the most effective way of definition available at present, does lead to a certain amount of inaccuracy. If a word is misspelled, or alcohol is not mentioned specifically in the text of a report, then incidents will not be identified and included in analysis.

## Coffon Hackett Neighbourhood Watch Minutes of Coordinators Meeting 22<sup>nd</sup> October 2009 (Following PACT Meeting)

**Chair:** Katie Wardle

**Apologies:** Jo Lloyd; Garry Turland; Barry Bond; Hazel & Anthony Atwell; Martin Linford; Mavis & Barry Drew; Pete Judd.

The meeting welcomed Sarah Amato (new coordinator for Group7).

**Attendance:** 25 (names recorded on attendance sheet)

Item	Subject	Action
1	<p><b>Minutes of the last meeting:</b> (1<sup>st</sup> October 2009) These had been received and were agreed. Thanks to Mel Clarke, Bromsgrove Police; Sharon &amp; Mark Imrie and Keith Duncan for prompt printing and delivery</p>	
2	<p><b>Matters Arising:</b> Ruth Dugdale is now the Lead Coordinator for Group 2; Bob Nash is a coordinator on Groveley Lane. These appointments now make it possible to proceed with the long awaited updated Alert Communication Packs. <b>Please inform Carol Barrett immediately if there are any changes to your contact details.</b></p>	<p>Subcommittee aim to provide updated alert packs for Dec meeting.</p> <p><b>Inform Carol of contact details immediately</b></p>
3	<p><b>Incidents:</b> No "alerts" since the last meeting, however there has been concern over recent reports in the press regarding telephone scams. Two members had recently received a suspicious call from a company called Direct Response. Both members sensibly reported the call and it was checked out by the company &amp; Police. Happily on this occasion it was not sinister; it was concluded that it was a new employee sounding hesitant &amp; unsure which had made him sound suspicious! Another telephone scam, brought to our attention by the police, involves a company claiming to be from your credit card trying to reimburse you after alleged fraudulent activity. They have your name, address etc – but require your 3 digit security code. Do not give this information – your real company has these details. Also a timely reminder with the dark evenings, "Trick or Treat Night"; Bonfire Night; not to leave Christmas shopping in cars and to please report</p>	<p><b>Be vigilant</b> – do not give any information over the telephone – remember your credit card company already have all your details!</p>

	anything suspicious.	
4	<p><b>Police Update:</b> Provided by PC Jayne Willetts &amp; PCSO Kevin Tudge. (Incidents since 1<sup>st</sup> Oct 2009)</p> <ul style="list-style-type: none"> <li>- CID Continue to investigate the incident of postal bag theft from our local postman.</li> <li>- Cofton Church Road – dealt with an incident involving people in a taxi disturbing a local resident.</li> <li>- 3 men, from a white van, arrested in Cofton Lake Road when they were found hiding in a garden. They had all been drinking, as none would admit to being the driver, they were all charged with drink driving.</li> <li>- Focus store continues to have problems with youths; emptying the skip in the car park etc. These are thought to be youths from West Heath/ Longbridge area.</li> <li>- Some enquiries ongoing following a serious physical assault on a male youth outside Fentons.</li> <li>- 20<sup>th</sup> October – reports of a suspicious transit van in the area – this van had come from Lancashire and thought to be part of a distraction burglary attempt. Well done to the residents who reported this – a possible crime averted.</li> </ul> <p>Our police team are working closely with local schools re: Anti Bully week (in November) and preventing local shops (and parents) from selling eggs &amp; flour to anyone under 18 over the Halloween &amp; bonfire night period; Remembering the Firework Code. They have arranged a Free Halloween Pirate Party on Sat 31<sup>st</sup> October – in order to keep youths off the streets and to avoid incidents of antisocial behaviour. Well done for all these initiatives.</p>	<p>Please report any incidents of antisocial behaviour.</p> <p>Sat 31<sup>st</sup> October – Free entry to 11-17 yr olds – Pirate Fancy Dress party 5-9pm, Rubery Youth Centre. All welcome.</p>
5	<p><b>Treasurers Report (Emily)</b> There are still outstanding subs. The meeting was reminded that 2010 subs will be due in January, so please collect them!</p>	
6	<p><b>AOB:</b> -Following the crime experienced by Peter our postman (when his postbag and bike were stolen), CHNW had lots of messages of concern</p>	

	<p>and support for Peter's welfare. As a small gesture of our appreciation for Peter (and all that he does for CHNW and within our community), the meeting presented Peter with a gift of a book token (after welcomed advice from Peter's brother). We expressed our relief that Peter had not been physically hurt in the incident.</p> <p><b>-Reassurance for local Dog Owners</b> -PC Jayne Willetts wished to quash recent rumours that there was a risk to Dogs in Cofton Park. <u>There have been no incidents of dogs being poisoned locally &amp; no problems with local establishments.</u></p> <p><b>- Local Checks for Electoral Role</b> – Householders who have not returned recent Electoral Role forms are having visits from council staff (including Saturdays &amp; Sundays) to check details. Please check for official ID.</p> <p>- Rubery NW AGM Wed 18<sup>th</sup> November.</p> <p>- Police Surgery Oct 28<sup>th</sup> to be held at Rednal Cafe, Edgeware Rd.</p> <p>- A member reported that staff at the police <b>call centre</b>, based at Hindlip, Worcester, still do not know where Cofton Hackett is. PC Willetts advised that the public need to make it clear to staff your address, postcode and that you live within Bromsgrove to avoid confusion to the call staff who direct calls over 3 counties.</p>	
7	<p><b>Date of Next Meeting:</b> (There is no meeting in November)  <u>Tuesday December 1<sup>st</sup></u>, 8pm, Rednal Social Club. This will be followed by our <b>Annual Skittles Event</b></p>	<p>All welcome – please come prepared!          Sharon to arrange facilities at the club.</p>

**Remember the Firework Code. Under the Fireworks Regulations Act 2004:**

**Many people enjoy professional firework displays, but remember:**

- Irresponsible use of fireworks can pose a danger to other people & property.
- Fireworks can scare people, especially the elderly, and frighten animals.
- People under the age of 18 are prohibited from buying fireworks or being in possession of fireworks in a public place.

- Fireworks must not be let off after 11 pm ( extended to midnight on 5<sup>th</sup> November)
- Children must always have adult supervision at firework and bonfire displays.

Ref: West Mercia Police

**Dates for CHNW meetings 2010:**

January	Tuesday 5 <sup>th</sup>
February	Thursday 4 <sup>th</sup> ( Joint PACT meeting)
March	Tuesday 2 <sup>nd</sup>
April	Thursday 1 <sup>st</sup>
May	Tuesday 4 <sup>th</sup>
June	Thursday 3 <sup>rd</sup> ( Joint PACT meeting)
July	Tuesday 6 <sup>th</sup>
August	Thursday 5 <sup>th</sup>
September	Tuesday 7 <sup>th</sup>
October	Thursday 7 <sup>th</sup> ( Joint PACT meeting)
November	Tuesday 2 <sup>nd</sup>
December	Thursday 2 <sup>nd</sup>



## Cotton Hackett Neighbourhood Watch Minutes of Coordinators Meeting 1<sup>st</sup> October 2009

**Acting Chair:** Emily Mayne.

**Apologies:** Katie Wardle; Phil Reeves; Martin Linford; Mavis & Barry Drew; Mike Powell; Pete Judd; Margaret Edwards; Barry Bond; John Price; Jayne Willetts.

**Attendance:** 16 (names recorded on attendance sheet).

Item	Subject	Action
1	<b>Minutes of the Last Meeting:</b> These had been received and were seen as a true representation.	
2	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>- Feedback from The Neighbourhood Task Meeting (held at Colmers Farm School, 16<sup>th</sup> Sept) was provided by Joe Oakes. The meeting was pleased to hear of the reported increased police presence on Cotton Park.</li> <li>- We Still need a Lead Co-ordinator for Group 2 (Barnt Green Road). Coordinators also required for Barnt Green Road and Groveley Lane.</li> </ul>	Keith
3	<p><b>Incidents:</b></p> <ul style="list-style-type: none"> <li>- <b>Oakfield Drive, a car had been disturbed</b> – glove compartments opened and items taken – residents encouraged to report this to the police.</li> <li>- <b>Today, 1<sup>st</sup> Oct : at lunchtime - Peter, our loyal postman,</b> had his bike and mail bag grabbed and stolen from him whilst delivering the post on Groveley Lane. The man rode the bike down Groveley Lane, then dismounted, leaving the bike and ran across Cotton Park. The police were called immediately by Post Office staff. Peter, thankfully, was not physically hurt, but obviously distressed by the ordeal. He describes the man as possibly in his 40's; short fair/greying hair, wearing jeans &amp; a T shirt. He was walking on Groveley Lane using a mobile phone immediately prior to the theft.</li> </ul> <p>Peter is a valued member of Cotton Hackett; his concern was that local residents would miss their post and for his job. Lets make a community effort in showing him our support -</p> <p>West Mercia Police 0300 333 3000 or Crime Stoppers ( Anonymous Number) 0800 555 111</p> <ul style="list-style-type: none"> <li>-A suspicious incident was reported to the police; A young male knocked on a resident's door in Ashmead Drive asking for directions to Fletchers. This seemed rather odd, the male also seemed to be</li> </ul>	<p>The meeting was very pleased to see Peter in attendance – An Alert was sent immediately; we urge residents who may have seen this man/ or have any information, to contact the police.</p> <p>Please report any similar incidents to the</p>

	<p>looking at the cars in the driveway.</p> <p>- Concern was expressed regarding last week's armed robbery at The Lickey Post Office. It was reported that the vehicle used in the incident (a silver Vauxhall Zafira) was left at Cofton's Focus Car park. This is featured in this week's "Advertiser".</p>	<p>police immediately.</p> <p>If anyone has any information – report to Police</p>
4	<p><b>Police Update:</b> PC Jayne Willetts was unable to attend – a police update report will be provided at the next PACT/CHNW meeting 22<sup>nd</sup> October. Pc Willetts had contacted Peter this afternoon which he greatly appreciated.</p>	
5	<p><b>Treasurers Report:</b> Emily requested all subs that remain outstanding!</p>	<p>Subs to be delivered to Emily</p>
6.	<p><b>A.O.B.</b></p> <p>1. Thank you to Phil Reeves for cleaning the Myhil Field – The Brick wall continues to be targeted (too much for our Kit to cope with) The Parish Council will be getting an estimate from Wheelie Wizards to clean the brick wall &amp; asked to consider anti-graffiti paint.</p> <p>2. Halloween Night – "No Trick or Treat" Posters available at the meeting</p> <p>3. Local Youths &amp; Parents have recently cleaned off graffiti in The Myhil Field. This initiative was praised.</p> <p>4. <b>Another Alert</b> - Some residents had received a suspicious phone call last Sunday afternoon. The callers claimed to be from Bromsgrove District Council, enquiring the ages of persons at their household! No details were given and the incident was reported to the police. The call was subsequently traced to London – and was confirmed <u>not</u> to be the council. Please be vigilant.</p> <p>A further telephone scam was mentioned whereby people claim to be from the Inland Revenue, requesting banking details in order to give you a tax rebate. They then remove money from your account. Please do not provide any personal details over the phone as legitimate organisations already have this information and so will never ask you for it.</p> <p>5. Thursday 12<sup>th</sup> November – Longbridge PACT meeting to be held at Longbridge Baptist Church 7 – 8pm.</p> <p>6. Next Rubery Neighbourhood Watch Meeting: 18<sup>th</sup> November, 7.30pm, Baptist Church, Whetty Lane.</p>	<p>Peter has volunteered to post the remaining.</p> <p>Please alert your groups and never give personal information over the phone.</p>
8	<p><b>Date of Next Meeting:</b></p>	<p>To decide</p>

	Joint PACT & Cofton Hackett Neighbourhood Watch Meeting, Thursday Oct 22 <sup>nd</sup> – Cofton Village Hall. <u>There is No Meeting in</u> <u>November</u> ( Decembers Meeting, 8pm Tuesday 1 <sup>st</sup> December)	whether we want Dec. meeting to include our annual Skittles event.
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If you have any information / observations on any of the incidents please contact the police.

West Mercia Police 0300 333 3000

Or

Crime Stoppers (Anonymous Number) 0800 555 111

Thank you

**Coffon Hackett Neighbourhood Watch  
Coordinators Minutes September 1<sup>st</sup> 2009**

**Chair:** Katie Wardle

**Apologies:** Emily Mayne; Sharon & Mark Imrie; Carol Barrett; John Lapsley; Martin Linford;

**Attendance:** 18 attendees

Item	Subject	Action
1	<b>Minutes of the last Meeting:</b> These had been received and seen as a true record	
2	<p><b>Matters Arising:</b></p> <p>1. Mini Celebration, Coffon Park – 8<sup>th</sup> &amp; 9<sup>th</sup> August: A huge thank you to all CHNW volunteers and the police for manning the road blocks. The coordinators would like to commend the local police team on the support that they gave at this event.</p> <p>2. A reminder re the Neighbourhood Task Meeting to be held at Colmers Farm School, East Wing on Wed 16<sup>th</sup> September 7.30pm – regarding antisocial behaviour at Coffon Park. Sharron Imrie &amp; Mr Mole attended the previous meeting, held by West Mids Police &amp; Councillors (similar to our PACT meetings) and successfully had the issue of Antisocial Behaviour in Coffon Park put on their task agenda. Well done to them! – they urge as many people from our side of the park to attend. There are issues such as youths selling alcohol / underage drinking of alcohol etc in the park. "Stay Safe" initiative involving police, social services – who contact parents of youths charged with underage drinking.</p>	<p><b>Local residents to attend please</b></p>
3	<p><b>Incidents:</b></p> <p>1. 28<sup>th</sup> August, Parsonage Drive- Car window smashed. This was brought to our attention by Peter Smith, our trusted postman and was subsequently reported to the police. Owners were away and it had not been reported to the police by neighbours. The police have requested that CHNW pass on their thanks to Peter and ask that any such incidents be reported.</p> <p>2. An elderly gentleman living towards the lower end of Middle Drive employs a gardener to keep his front garden tidy. On Tuesday August 25<sup>th</sup> the gardener was working away when he felt he had been shot at by airgun pellets. He didn't see</p>	<p>Look out for your neighbours homes when they are away – report incidents immediately</p>

	<p>anyone but told the house owner and immediately left the garden.</p> <p>This was only reported to the police to-day, Saturday. The police have been round to see the house owner and searched the area. They are about to interview the gardener who lives in Rubery.</p> <p>Obviously if anyone has seen anything or has any information that might be useful would you please contact the police. This is a very serious incident.</p> <p>3. There have been incidents with local youths in the area throwing stones from driveways in to the road and running across people's gardens in Parsonage Drive. The police have been contacted and have attended but did not stop to speak to the youths. They have also stopped when called again but did not move the youths on. A request was made that the police team speak to the parents of the youths to try and prevent this behaviour continuing.</p> <p>4. Following the Mini event two toilets were stolen from Cofton Park. This is a matter for the West Midlands police. A comment from the floor was that "the police have nothing to go on".</p>	
4	<p><b>Police Update:</b></p> <p>The police were unable to attend the meeting so there was no police feedback given.</p>	
5	<p><b>Coordinator Changes:</b></p> <p>As recorded at the last meeting – We need a lead Coordinator for group 2 – ( Barnt Green Road) Bary Hodgson has provided a name for a replacement, Ketih to contact.</p> <p>We would like to offer our thanks to Zena for her support over the years, she is moving to be closer to her family.</p> <p>Ann Jones will be taking over from David Hall.</p>	<p><b>Please contact Carol or Keith</b></p>
6	<p><b>Any Other Business:</b></p> <p>The number for Richard Deeming is incorrect in Cofton Watch, this should be 3114.</p> <p>Barnt Green will be holding an AGM for their Neighbourhood Watch at 7.30pm on the 7<sup>th</sup> October in the Baptist Church.</p> <p>Rubery Neighbourhood Watch have their next meeting at 7.30pm on the 9<sup>th</sup> September in Beaconside Church on Whetty Lane.</p> <p>Peter will be assisting St Michaels church in their</p>	

**Cofton Hackett Neighbourhood Watch  
Co-ordinators Minutes March 3<sup>rd</sup> 2009**

**Acting Chair:** Emily Mayne

**Attendance:** 18 (names recorded on attendance sheet)

**Apologies:** Katie Wardle (Chair); John Price; Garry Turland; Martin Linford; Fran Brannan; Val Blunn; Mike Powell; Hazel & Anthony Atwell; Phil Reeves; Mavis & Barry Drew.

The meeting welcomed Mr Duggan and guest, from Rubery Neighbourhood Watch.

Item	Subject	Action
1.	<b>February 5<sup>th</sup> Meeting was cancelled</b> at short notice due to the extreme snow conditions – we hope that everyone received the urgent email & telephone notification.	
2.	<b>February Police Update provided by Sgt Mark Wilkes:</b> Since 2 <sup>nd</sup> January 2009 - no recorded burglaries. The main issue was a spree of graffiti from Cofton Church Lane, along Barnt Green Road up to the Lickey Road, at this time we are working with the local schools to try and identify the "Taggers". The Council have cleaned up the majority of graffiti which occurred on their signs and other property; trying to find out if they will be prepared to clean up graffiti which has appeared on private property. In addition, there have been several thefts from cars from the Lickey Hills and one from the Oak Tree Public House car park.	
3.	<b>Minutes of the last meeting (January 6<sup>th</sup> 2009).</b> These had been received and seen as being a true record.	
4.	<b>Matters arising:</b> - Need contact updates from lead coordinators urgently as requested – in order to work on Alert Packs – now a further month delayed due to cancellation of Feb meeting! - Sub committee also working on updating the alert procedure/ alert cycle to feature in the Alert Pack. - Subs are still outstanding; please collect as soon as possible. Some were delivered to the meeting.	<b>Lead Coordinators to send to Carol Barrett.</b>
5.	<b>Incidents /Alerts: 1.</b> As appeared in the press – "Trio remanded over drugs raid" (The Standard Jan 30 <sup>th</sup> ) involved a Cofton Hackett residence. <b>It seems our "Smartwater break" from burglaries has now ended.....</b> <b>2.</b> Wednesday 25 <sup>th</sup> February <b>Attempted burglary</b> in Ten Ashes Lane by four white men / youths @ 4.20pm. Garden tools which they took from the homes garage were used to force an exterior door at the back. They were seen leaving the property and when approached made off in a navy saloon, probable car reg.MF06 TFZ. Police informed. <b>3.</b> The police have asked us to put out the following alert - for <b>parents to be aware</b> that their children ( residents of Cofton Hackett) have been moved off the Old Rover Site (25/2) - by police officers, as they have been on site playing football. Security tells us that the site is not safe and so no one should be on there.	<b>Coordinators</b> This matter is being dealt with by Serious and Organised Crime Agency.  Sgt Wilkes to explore a strategy that was recently employed in Rubery, which

	<p>We have also had another incident reported by a resident that on Friday, local youths were seen playing football on the corner of Parsonage Drive and Oakfield; two were seen scaling the wall by an <b>electricity sub-station</b>. When warned of the dangers they apparently took no notice. Parents have been contacted, but there remains concern by the police and locals.</p>	<p>involved local schools. Our aim is to <b>keep kids safe!</b></p>
<p>6.</p>	<p><b>Police Update: Provided by Sgt Mark Wilkes.</b> - Up until 25<sup>th</sup> Feb there had been no other burglaries / attempted burglaries in Cofton Hackett (Although Barnt Green , Hagley and Wythall continue to be affected).</p> <ul style="list-style-type: none"> <li>- Two incidents of Car crime in The Oaktree Pub car park as well as The Lickey Hills car parks regularly targeted with people leaving belongings in full view. Of the 58 incidents of car thefts last year in the local area (including Lickey, Barnt Green etc), 68% were at local “Beauty Spots”. Cofton Hackett is seen to have a low incidence of car crime; however the Oaktree Pub has 1-2 incidents per month.</li> <li>- Police are working with the council at providing activities for children, making use of facilities such as schools.</li> <li>- Recent work in Rubery with local education staff – observed a lot of school children out, unsupervised, after 9pm. This may be an exercise that would be beneficial to Cofton Hackett area?</li> <li>- A recent planning application for 5 extra fast food outlets in Rubery was denied following concerns raised by Sgt Wilkes at a planning meeting. The meeting praised this action.</li> <li>- <b>Alcohol Free Zone for Cofton Hackett</b> (“AFZ”) – PACT has taken it forward to the licensing committee – they depend upon “figures of disorder” i.e., reported incidents to the police / Council. Only 9 people attended Cllr McDonalds meeting of which 7 voted for an AFZ. A decision has been deferred as the police want to investigate what is happening in Cofton Park and West Midlands police area; Sgt Wilkes also requested assistance from CHNW and PACT in gathering a more comprehensive view of local opinion as Cllr McDonalds meeting unfortunately clashed with others. <u>Sgt Wilkes wishes to hear from anyone with incidents, either current or historical, so that he can present true opinion.</u></li> </ul> <p>Please email: <a href="mailto:mark.wilkes@westmercia.pnn.police.uk">mark.wilkes@westmercia.pnn.police.uk</a> - see attached leaflet at the end of the minutes.</p> <ul style="list-style-type: none"> <li>- <b>Graffiti etc</b> – CHNW was requested to join the police (and possibly a member of PC) to do a “<b>walk around tour</b>” to highlight vulnerable areas/ overgrown trees/ litter etc. A similar scheme was successful in Charford last year.</li> <li>- <b>Sgt Wilkes presented some other statistics and trends:</b> 63% of all burglaries are due to people not locking doors properly/ poor security habits.</li> <li>- Most common time for local burglaries over the last year has been between 2 – 4pm.</li> <li>- Recent “Vulnerable House Scheme” involved police posting leaflets through doors of homes which had poor security observed.</li> <li>- There is an emerging trend of “hoax burglaries”; with the fear</li> </ul>	<p><b>Agreed to circulate Sgt Wilkes contact email. Keith to also co-ordinate with local residents, in particular those on Grovely Lane.</b></p> <p><b>Emily to liaise with PC &amp; police re a date prior to end of March</b></p>

	that with the downturn in the economic climate, incidents may raise? - There is also a concern that with the recession there may be an increase in burglaries/ other crimes.	<b>Everyone to safeguard their belongings.</b>
7.	<b>AOB - The portable alarm (Homeguard MS 8000)</b> has now been given to a household in Kendal End Road who has been broken into twice. - <b>Rubery Police Station has reopened</b> after refurbishment. Improvements include a ramp, new front counter, a new consultation room and toilet with disabled facilities. - <b>Thank you to Peter Smith</b> for posting the PACT leaflets and offering to do them again. He urged prompt organisation due to Easter dates. - <b>Mr Duggan ( Rubery NW)</b> thanked the meeting and informed us of their success in obtaining Alcohol Free Zone – due to a commitment of their residents in informing the police of <u>all gatherings</u> of groups of youths (whether committing an offence or not)and obtaining incident Numbers so that they had available data to present to officials. - A recent burglary in the Marlbrook area highlights the need to <b>safeguard property such as cash</b> , which cannot be protected with Smartwater. Remember to use Smartwater on small items such as jewellery.	<b>Report incidents to the police!</b>
8.	<b>Date of Next Meeting: Thursday 2<sup>nd</sup> April AGM.</b> <b>Date for diary - PACT</b> will also be held April 23 <sup>rd</sup> – CHNW “May meeting” will be incorporated in the April PACT.	

**Do you want Cofton Hackett to be an Alcohol Free Zone?**  
**YES or NO**

Sgt Mark Wilkes, of Rubery Police station , wishes to gather information on local opinion, incidents (historical or current), areas affected, times etc, to present to The Licencing Committee .

Please complete the following and either post, deliver or email to  
Sgt Mark Wilkes, c/o Rubery Police Station, 164,New Road, Rubery, B 45 9JA  
Email: [mark.wilkes@westmercia.pnn.police.uk](mailto:mark.wilkes@westmercia.pnn.police.uk)      Yes       No

Name ..... Contact details .....

Comments .....

.....

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.....

PLEASE REPORT ALL INCIDENTS TO THE POLICE AND REQUEST AN INCIDENT NUMBER!



COFTON HACKETT PACT

**Rubery and Rural - Cofton Hackett**

**22/10/2009 @ 20:00**

**Location: Cofton Hackett Village Hall**

No priorities listed.

**Rubery and Rural - Cofton Hackett**

**16/07/2009 @ 20:00**

**Location: Cofton Hackett Village Hall**

The following priorities were identified:

**ENVIRONMENT - OVERGROWN VEGETATION: Ash Trees in Ten Ashes Lane and Lickey Coppice too overgrown and touching the overhead phone and electric cables (Top 3)**

**Action:** Bromsgrove Council to send out the tree warden to access what pruning is required and when it can be done

**OTHER - STRATEGIC ISSUES SUCH AS FUNDING OR OTHER REQUESTS FOR INFORMATION: Since the bus time table has been changed recently the buses do not run frequent enough for the needs of the community. (Top 3)**

**Action:** Cllr McDonald to speak to County Council to see if a more regular service can be requested.

**ENVIRONMENT - OVERGROWN VEGETATION: Groveley Lane down to Parsonage Drive, roadside vegetation all overgrown into the road and needs to be cut back, also restricted access onto Cofton Park. (Top 3)**

**Action:** Cllr McDoanld and BDC to contact Birmingham City Council again to request this area be cut back again as it is on the West Midlands and there is some dispute over ownership and maintenance.

**ENVIRONMENT - OVERGROWN VEGETATION: Cofton Church Lane to BARNT green and Barnt Green Road down to Kendal End Road, all overgrown and needs cutting back off the footpaths and roadside. (Top 3)**

**Action:** Enquiries to be made through Bromsgrove District council re ownership of the overgrown vegetation. Requests made to have it cut back

## Rubery and Rural - Cofton Hackett

23/04/2009 @ 20:00

### Location: Cofton Hackett Village Hall

The following priorities were identified:

#### **OTHER - STRATEGIC ISSUES SUCH AS FUNDING OR OTHER REQUESTS FOR INFORMATION: Cofton Hackett village to become a No Cold Call Zone (Top 3)**

**Action:** Pc Willetts to speak to Birmingham City Trading Standards to try and implement a similar project in Cofton Hackett. Also speak with Bromsgrove Trading Standards to see if any similar operates in the District. Cllr's to also assist with project if policy decision needs to be made.

#### **ENVIRONMENT - OTHER: Grit Bin to be replaced on Kendal End Road, Barnt Green Road as the current one is old and damaged. (Top 3)**

**Action:** Cllr McDonald to approach County Council to request a new grit bin again as our original request at the last PACT meeting was turned down as the request didn't meet the criteria.

**Result:** Partially Effective. Cllr McDonald checked the two bins that had been highlighted as being in a poor state of repair to find, they had been replaced at some point, not recently but they were half full of grit. Other requests for additional bins had been turned by the Highways for various reasons but the main one was the locations did not meet the criteria of the policy. The community were not happy with decision and Cllr McDonald will try.

Completed on: 17/07/2009

#### **ASB NOISE - SWEARING AND SHOUTING: Parsonage Drive, youths playing football in the gateway of the old Rover works, every night after school, climbing over the gate to collect football, they are abusive when challenged and lie in the road in front of cars. Happens most nights and youths are aged 12/13 years old. (Top 3)**

**Action:** Local Policing Team to pay attention to the area and monitor what is going on re the football, the abuse and youths lying in the road in front of cars? Contact to be made with St Modwen the land owner to attempt to have the security of the gate and fence improved.

**Result:** Partially Effective. Pc Willetts has spoken with Alan Bird from St Modwen who is based at the Rover development site. St Modwens believed that security to be adequate, but have agreed to have a meet with the police and have a walk around so that the hot spots and weaknesses can be pointed out. The old sub station is a gas works, not connected and empty causing no risk.

Completed on : 17/07/2009

**ENVIRONMENT - RUBBISH OR LITTER: Groveley Lane, Barnt Green Road litter in verges and hedgerows (Top 3)**

**Action:** Cllr Doyle to speak with Bromsgrove Council to try and get a more regular litter pick and the bins emptied more.

**Result:** Partially Effective. The parish council have 2 litter pickers who collect litter on a regular basis through the parish, which is hoped to continue on a more regular basis in the future. Bromsgrove district council also do regular litter picks, but a workforce who can be called out when required to deal with extra litter picks when needed.

Completed on: 17/07/2009

## **Rubery and Rural - Cofton Hackett**

**22/01/2009 @ 20:00**

**Location: Cofton Hackett village hall**

The following priorities were identified:

**ENVIRONMENT - OVERGROWN VEGETATION: Groveley Lane from Oak Tree Pub to the bus stop has overgrown brambles and overgrowth which are hanging out into the road. (Top 3)**

**Action:** Bromsgrove District Council to be approached to identify if this area is a district of Highway responsibility, with a view to having the overgrowth cut back.

**Result:** Partially Effective. Some of the brambles have been cut back, but some the area needing to be trimmed is owned by different people, some private, some local authority in Worcestershire and Birmingham. The Parish Council decided that they would continue with the cutting back and the item has been removed as a PACT item.

Completed on: 23/04/2009

**ENVIRONMENT - OTHER: Grit bins to be provided on Groveley Lane by Oak Tree Pub and Oakfield/Chestnut Drive (Top 3)**

**Action:** An approach to be made to Highways to see if this can be achieved.

Responsibility of: PETER MCDONALD

Due Date: 23/04/2009

**Result:** Not Effective. Cllr McDonald had spoken with County Council however the county use a formula to decide which roads and areas will have grit bins and currently the roads nominated do

not meet the criteria. Cllr McDonald will take the matter to County again as it was felt this explanation was not acceptable. Result to be announced at the PACT on 16th July 2009

Completed on: 23/04/2009

## Cofton Hackett PACT relating to alcohol problems

The discussion around Cofton Hackett having an alcohol free zone was first raised at PACT on 24<sup>th</sup> April 2008.

It was raised as a priority at this meeting and has remained the top issue on the subsequent meetings on

17<sup>th</sup> July 2008

16<sup>th</sup> October 2008

15<sup>th</sup> January 2009

And is current for the forthcoming PACT meeting on 23<sup>rd</sup> April.

It is clear that the majority of the problems are actually on West Midlands as Cofton Park is the where most of the alcohol incidents are being reported as taking place, but the residents live in Worcestershire and so the impact is felt more there as they over look the park, and have the youths roaming around the streets whilst under the influence of alcohol, setting fire to the trees, and causing asbo.

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Sharon Smith

Appendix 'f'

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**From:** Sharon Smith [mailto:sharon.smith@alcoomm.co.uk]  
**Sent:** 21 April 2009 09:50  
**To:** licensing  
**Subject:** Alcohol Free Zone in Cofton Hackett

Good morning – I am a resident of Cofton Hackett and live at [redacted] Oakfield Drive. I have only just been informed of the proposal to make parts of Cofton Hackett an alcohol free zone and understand that Oakfield Drive might be included.

I have lived at [redacted] Oakfield Drive for almost 10 years and have only been disturbed about half a dozen times by 'revellers' being noisy as they pass my house – most of these have been by people leaving a neighbour's house after a party. I do not consider this a nuisance. We sleep at the front of the house with our bedroom window open so are likely to be disturbed by any loud noise.

I understand that the main problem of noise from drinkers is more felt on Groveley Lane, Ten Ashes Lane and perhaps Chestnut Drive and can fully understand the need to make that an alcohol free area. However, Oakfield Drive is well away from these roads and does not suffer from this nuisance.

Please do not include Oakfield Drive in this exclusion.

I am aware that several of my neighbours feel the same and I hope they make their feelings known to you.

Regards – [redacted]

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**Birmingham City Council**



**Stephen Hughes**  
**Chief Executive**

Council House  
Victoria Square  
Birmingham B1 1BB

Telephone: (0121) 303 2000  
Facsimile: (0121) 303 1309  
E-mail : stephen\_hughes@birmingham.gov.uk

Our ref: SH.NG.lkL1Apr2309

23 April 2009

Sharon Smith  
Principal Licensing Officer  
Planning and Environment Services  
Bromsgrove District Council  
The Council House  
Burcot Lane  
Bromsgrove  
Worcestershire B60 1AA

Dear Ms Smith

I am responding to your invitation to comment on the proposal to make a Designated Public Place Order to restrict public drinking in the Groveley Lane area of Cofton Hackett.

I appreciate that this invitation provides me with an opportunity to offer adverse representations to be considered by Bromsgrove District Council's Licensing Committee in May 2009.

We have consulted with our police colleagues and recognise that Bromsgrove must make its own assessment of the situation, as well as the appropriateness of the course of action proposed, and therefore offer no objection to this proposal.

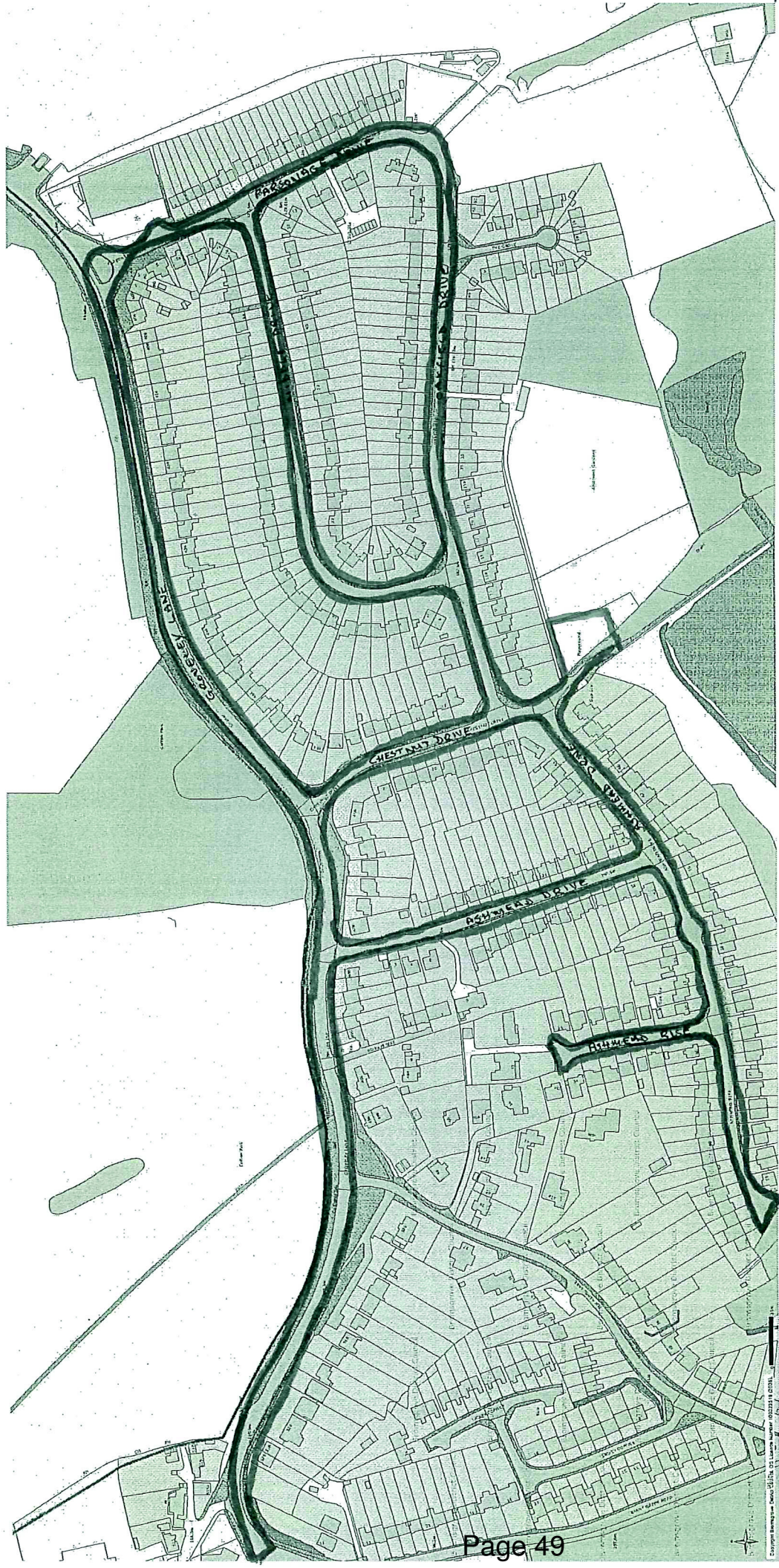
We will watch with interest as implementation proceeds and will obviously take account of any increase in nuisance drinking which may occur in the Cofton Park area and, should the situation arise, consider what response we may need to take here in Birmingham.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Stephen Hughes'.

**Stephen Hughes**  
Chief Executive

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Department:  
 Title: Designated Public Places Order -  
 Groveley Lane  
 Scale: 1:1167



**Bromsgrove**  
 District Council  
[www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)



**BUILDING PRIDE**

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**List of previously granted Designated Public Places Orders**

<b>Area</b>	<b>Granted</b>
Ryefields Road recreation area, Stoke Prior Shaw Lane recreation area, Stoke Prior Hanbury Road recreation area, Stoke Heath	Granted 15 <sup>th</sup> July 2003
Worcester Road, Hagley Church Street Hagley Sweetpool Nature Reserve, Hagley Hagley Playing Fields Hagley Railway Station	Granted 25 <sup>th</sup> June 2004
St. Chads Park, Rubery Callowbrook Public Open Space Alleyway between Meadowfield Road and Belmont Road, Rubery	Granted 25 <sup>th</sup> June 2004
Recreation Ground off Braces Lane, Marlbrook Recreation Ground adjacent to Lingfield Walk, Catshill	Granted 2 <sup>nd</sup> November 2004
Drakes Cross and Hollywood	Granted 18 <sup>th</sup> November 2004
Belmont Road including junction onto Rednal Hill Lane, Rubery	Granted 8 <sup>th</sup> April 2005
Recreation Ground, Aston Fields	Granted 1 <sup>st</sup> December 2006
Bromsgrove Town Centre and the immediate surrounding areas	Granted 22 <sup>nd</sup> January 2007
New Road, Rubery	Granted 2 <sup>nd</sup> October 2007
Various locations in Alvechurch	Granted 15 <sup>th</sup> January 2008
Fairway Drive, Valley Farm Road, Links Drive and Bilberry Drive, Rubery	Granted 28 <sup>th</sup> October 2008
Beacon Hill, Heather Drive, Rednal Hill Lane, Stockhill Drive, Beacon View, Lander Close and the alleyway between Rednal Hill Road and Beacon Close, Rubery	
Alleyway between Belmont Road and Waterhaynes Close, Rubery	

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## BROMSGROVE DISTRICT COUNCIL

### LICENSING COMMITTEE

30TH OCTOBER 2009

#### LICENSING (MISCELLANEOUS) SUB-COMMITTEES

Responsible Portfolio Holder	Councillor Geoff Denaro
Responsible Head of Service	Claire Felton, Head of Legal, Equalities and Democratic Services

#### 1. SUMMARY

- 1.1 To agree the quorum for the recently created Licensing (Miscellaneous) Sub Committees A and B.

#### 2. RECOMMENDATION

It is recommended that:

- 2.1 The quorum for the Licensing (Miscellaneous) Sub Committees A and B be three.

#### 3. BACKGROUND

- 3.1 Members agreed at the meeting of the Licensing Committee held on 7th September 2009 that the Taxi Licensing Sub-Committee be restructured and renamed to the Licensing (Miscellaneous) Sub-Committees A and B.

- 3.2 The two new sub-committees structure consists of a fixed membership, politically balanced with 7 members, each sub-committee chaired by the Chairman (or in his or her absence the Vice-Chairman) of the Licensing Committee to sit in strict rotation. Its terms of reference are: "To determine applications relating to:

- private hire and hackney carriage driver, operator and vehicle licensing;
- street trading consents;
- sex shop applications;
- pet shop licences;
- animal boarding licences;
- riding establishment licences; and
- charitable collections".

- 3.3 The quorum for the new sub-committees was not addressed at the meeting on 7th September 2009, and in the absence of any specifically agreed quorum, the default position under the Council Procedure Rules is that one quarter of the membership of the sub-committee would constitute a quorum.

In the case of the new sub-committees this makes the quorum as 2. It is suggested that this is too low and that the quorum should be at least 3.

- 3.4 Members will recall that the quorum for Licensing Sub-Committees (which deal with applications relating to premises licences and other issues arising under the Licensing Act 2003 and the Gambling Act 2005) is currently 3.

#### 4. **FINANCIAL IMPLICATIONS**

- 4.1 None

#### 5. **LEGAL IMPLICATIONS**

- 5.1 Section 102 of the Local Government Act 1972 as amended gives local authorities the power to appoint committees, and to committees to appoint sub-committees.

#### 6. **COUNCIL OBJECTIVES**

- 6.1 N/A

#### 7. **RISK MANAGEMENT**

- 7.1 No significant risks arising from this report have been identified, but any minor risks arising are being managed as follows:

Risk Register: Legal, Equalities and Democratic Services  
Key Objective Ref No: 2  
Key Objective: Effective ethical governance

#### 8. **CUSTOMER IMPLICATIONS**

- 8.1 The recommendations will have little impact on customers.

#### 9. **EQUALITIES AND DIVERSITY IMPLICATIONS**

- 9.1 None

#### 10. **VALUE FOR MONEY IMPLICATIONS**

- 10.1 None

#### 11. **OTHER IMPLICATIONS**

Procurement Issues	None
Personnel Implications	None
Governance/Performance Management	None



Community Safety including Section 17 of Crime and Disorder Act 1998	None
Policy	None
Environmental	None

**12. OTHERS CONSULTED ON THE REPORT**

Portfolio Holder	<b>No</b>
Chief Executive	<b>No</b>
Executive Director - Partnerships and Projects	<b>No</b>
Executive Director - Services	<b>No</b>
Assistant Chief Executive	<b>No</b>
Head of Service	<b>Yes</b>
Head of Financial Services	<b>No</b>
Head of Legal, Equalities & Democratic Services	<b>Yes</b>
Head of Organisational Development & HR	<b>No</b>
Corporate Procurement Team	<b>No</b>

**13. WARDS AFFECTED**

All wards

**14. APPENDICES**

None

**15. BACKGROUND PAPERS**

None

**CONTACT OFFICER**

Name: Debbie Warren (on behalf of Claire Felton)  
E Mail: d.warren@bromsgrove.gov.uk  
Tel: (01527) 881609